

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Lawshall Parish Council**

County area (local councils and parish meetings only): **Suffolk**

Financial year ending 31/03/2022

Prepared by (Name and Role): **Mrs Dorothy Griggs**

Date: **29/05/2022**

	£	£
Balance per bank statements as at 31/03/2022		
Community account	168.84	
Business account	18,368.16	
		<hr/>
		18,537.00
 Petty cash float (if applicable)		
 Less: any unrepresented cheques as at 31/03/2022 (normally only current account)		
Cheque number		
101776	132.00	
101793	4,100.40	
		<hr/>
		4,232.40
		 <hr/>
Net balances as at 31/03/2022		<u>14,304.60</u>