

## LAWSHALL PARISH COUNCIL AGENDA

**Date of meeting:** Tuesday 8<sup>th</sup> August 2023  
**Time:** 7:30pm  
**Venue:** Lawshall Village Hall  
**Clerk:** lawshallpcclerk@outlook.com

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

### 1. APOLOGIES

To receive and consent to apologies for absence.

### 2. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST

To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting.

### 3. MINUTES OF THE PREVIOUS MEETING

To confirm the minutes of the meeting held on Tuesday 11<sup>th</sup> July 2023 and the Extraordinary Meeting on Wednesday 26<sup>th</sup> July 2023 are a correct record. Draft minutes detailed on the website and emailed to Councillors.

### 4. MATTERS ARISING

To receive progress of actions from last meeting and consider any matters arising from previous meetings not covered elsewhere in the agenda.

- **AGAR submitted for external audit.**  
Public Rights period 27<sup>th</sup> July to 8<sup>th</sup> September 2023
- **Notice board for brick bus shelter.**
- **Overgrown walkway, playground.**
- **Grit bin.**
- **SWARCO Speed Sign and email from resident with concerns about speeding.**
- **Telephone Box and Swap Shop.**
- **Clock Update.**

### 4. REPORTS

- To receive a report from Richard Kemp, County Councillor, circulated prior to the meeting.
- To receive a report from Michael Holt and/or Stephen Plumb, District Councillors, circulated prior to the meeting.

### 6. UPDATES AND CORRESPONDENCE

- **Neighbourhood Plan Update.**  
Babergh District Council Public Consultation period 2<sup>nd</sup> August until 15<sup>th</sup> September
- **Actions from SALC Internal Audit-**  
  
Review and Adoption of Standing Orders, Transparency Code, Financial Regulations  
  
I.C.O Registration  
  
Website Updates- Financial information and policies  
  
Councillor Emails  
  
Use of Bank Accounts.
- **Condition of the Wooden Bus Shelter, The Street.**
- **External hard drive.**

## **7. FINANCE**

To receive a finance report, consider grant requests and authorise payments.

- Business account: £19,578.72
- Community account: £285.91

### **INVOICES TO BE PAID**

- Clerk for the month of July: £583.88
- Evan Markell for grass cutting: £135
- Awaiting SALC Internal Audit Invoice (payment approved in July minutes).
- SALC payroll service- £7.50 per month plus VAT

## **8. PLANNING**

To consider planning applications and appeals.

- **DC/23/02119** HOUSEHOLDER APPLICATION FOR PLANNING PERMISSION. Proposal: Removal of existing chimney with associated external repairs and internal alterations to the attic storey space to west range. Location: Barfords, Donkey Lane, Lawshall, IP29 4QU. Comments by 15th August 2023.
- **DC/23/02120** APPLICATION FOR LISTED BUILDING CONSENT. Proposal: Removal of existing chimney with associated external repairs and internal alterations to the attic storey space to west range. Location: Barfords, Donkey Lane, Lawshall, IP29 4QU. Comments by 15th August 2023.
- **DC/23/03607** APPLICATION FOR LISTED BUILDING CONSENT. Proposal: Installation of 1 hour fire protection to separate Coldham Cottage from Our Lady Immaculate and St Joseph Catholic Church. Location: Coldham Cottage, Bury Road, Lawshall, IP29 4PL. Comments by 22nd August 2023.

**9. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING**

- To receive comments or questions and matters of concern from Councillors.
- To receive comments or questions and matters of concern from members of the public either in person, email or writing.

**10. CLOSE OF MEETING**