

## LAWSHALL PARISH COUNCIL AGENDA

**Date of meeting:** Tuesday 12<sup>th</sup> September 2023  
**Time:** 7:30pm  
**Venue:** Lawshall Village Hall  
**Clerk:** lawshallpcclerk@outlook.com

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

### 1. APOLOGIES

To receive and consent to apologies for absence.

### 2. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST

To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting.

### 3. MINUTES OF THE PREVIOUS MEETING

To confirm the minutes of the meeting held on Tuesday 8<sup>th</sup> August 2023 are a correct record. Draft minutes detailed on the website and emailed to Councillors.

### 4. MATTERS ARISING

To receive progress of actions from last meeting and consider any matters arising from previous meetings not covered elsewhere in the agenda.

- **Overgrown hedge near walkway to playground.**
- **Telephone Box and Swap Shop.**
- **ICO registration.**
- **Condition of the wooden bus shelter, The Street.**
- **Purchase of external hard drive, emergency vehicle access/ no parking sign and bus shelter noticeboard for posters.**
- **Councillor emails.**
- **Website updates.**
- **Use of bank accounts.**

### 5. REPORTS

- To receive a report from Richard Kemp, County Councillor, circulated prior to the meeting.
- To receive a report from Michael Holt and/or Stephen Plumb, District Councillors, circulated prior to the meeting.

## 6. UPDATES AND CORRESPONDENCE

- **Neighbourhood Plan Update.**  
Babergh District Council Public Consultation period 2<sup>nd</sup> August until 15<sup>th</sup> September
- **Actions from SALC Internal Audit.**  
Review and Adoption of Standing Orders and Financial Regulations
- **Insurance renewal with Zurich.**
- **Free trees to provide shade for playground.**  
Babergh Mid Suffolk Biodiversity Project
- **Use of The Playground Inspection Company (Babergh Mid Suffolk).**
- **Village Hall Silver Birch.**

## 7. FINANCE

To receive a finance report, consider grant requests and authorise payments.

- Business account: £18,915.67
- Community account: £252.03
- SALC Internal Audit Invoice paid (approved in July minutes): £368.40
- Cumbria Clock Company agreed that half of (£5016.00) invoice be paid due to church damage and inaccessibility: £2,508
- Village Hall Management Committee fire door replacement funding request

### INVOICES TO BE PAID

- Clerk for the month of August: £554.19. SALC payroll services agreed by email.
- Evan Markell for grass cutting: £135
- Babergh Mid Suffolk for Uncontested Election: £152.15
- Steve Dyer Land based Services for Walches Meadow and Lawshall Green work: £525.

## 8. PLANNING

To consider planning applications and appeals.

**DC/23/00384** Planning Permission Granted. Proposal: Planning Application. Erection of workshop building following demolition and removal of existing buildings. Location: Land at Corner Farm, Lawshall Road, Cockfield, IP30 0JP.

**DC/23/03728** Full Planning Application. Proposal: Erection of 1No dwelling. Location: Fox Cottage, Hanningfield Green, Lawshall, IP29 4QD. Extension requested to comments by 14<sup>th</sup> September 2023.

**9. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING**

- To receive comments or questions and matters of concern from Councillors.
- To receive comments or questions and matters of concern from members of the public either in person, email or writing.

**10. CLOSE OF MEETING**