

LAWSHALL PARISH COUNCIL MINUTES

Date of meeting: Tuesday 11th June 2024
Time: 7:30pm
Venue: Village Hall
Clerk: lawshallpcclerk@outlook.com

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

PRESENT:	ACTION
<p>Mark Anson (Chair), Karen Whordley, Catherine Baynton, Juliet Frost, Louisa Mower, Richard Kemp 6 members of the public</p>	
<p>1. APOLOGIES</p> <p>Noted and accepted from Nigel Hughes, Andy Irish, Stephen Plumb and Michael Holt.</p>	
<p>2. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting.</p> <p>None.</p>	
<p>3. MINUTES OF THE PREVIOUS MEETINGS</p> <p>Held on Wednesday 8th May 2024 (minutes as detailed on the website and emailed to Councillors) approved and signed by MA.</p>	
<p>4. MATTERS ARISING To receive progress of actions from last meeting and consider any matters arising from previous meetings not covered elsewhere in the agenda.</p> <ul style="list-style-type: none"> • Installation of New Drain at Walcher's Meadow. MA. Recurring run off and flooding happening during heavy rain. Inspection revealed drain severed during previous path installation. New connecting drain has now been installed. Finishing to be completed by Rob Davis. MA proposed a reduction of the £1700 invoice due to this (£1615). Seconded by CB. • To Confirm Councillor Roles, Areas of Expertise and Interest 2024. MA. Shared and roles agreed. Some unfilled. Councillor Recruitment efforts to be made. LM to add to July agenda. • Security for the Village Hall. Members of the Village Management Committee provided an update regarding this. They are awaiting the police report. Council requested a like 	<p style="text-align: center;">LM</p> <p style="text-align: center;">LM</p>

<p>for like written funding request. KW reminded about the layers of deterrent suggested at the police forum. LM to add to the July agenda.</p> <ul style="list-style-type: none"> • Pot Hole Survey. MA, NH, JF. Councillors' have had some success in getting these surveyed and repaired after putting together and submitting a detailed report. 	
<p>5. REPORTS</p> <ul style="list-style-type: none"> • County Councillor, Richard Kemp circulated to Councillors. Shared by RK. • From District Councillors, Michael Holt and Stephen Plumb circulated to Councillors. Shared by MA. 	
<p>6. UPDATES AND CORRESPONDENCE</p> <ul style="list-style-type: none"> • Notice of Election and Moratorium. Shared by MA. • Path Spraying. Council have investigated the use of chemicals for spraying weeds around the village. This work was not completed by them. Concerns have been passed onto relevant parties. LM to add to Round and About. Additional playground path weeding may be needed in a couple of months due to growing conditions. Council to keep an eye and feedback. • Monthly Information from Suffolk Police. MA. https://www.suffolk.police.uk/area/your-area/suffolk/sudbury-and-haverhill/sudbury-rural-north/about-us/crime-map No crimes in parish in April. 	LM
<p>7. FINANCE</p> <p>To receive a finance report, consider grant requests and authorise payments.</p> <ul style="list-style-type: none"> • Business account: £22,026.31 • Community account: £2,413.68 (Includes VAT refund below). • VAT Refund received from HMRC (13/5/24): £2,396.55 • To Review and Adopt Financial Regulations. MA proposed. KW seconded. • To Review Lawshall Parish Council Policies and Risk Assessments: Internal Controls. MA proposed. JF seconded. • To Review the Asset Register. MA proposed. CB seconded. • Signing of CIL Expenditure Report for 2023 to 2024. Allocated funds proposed by MA. Seconded by KW. • Consideration of the AGAR ready for submission by the end of June after approved Internal Audit by Heelis and Lodge. MA proposed. CB seconded. 	

<ul style="list-style-type: none"> • Consideration of Account for CIL Spending and Reserves. LM to add to July agenda. JF volunteered to help with this. • Printing Quote for Neighbourhood Plan Review JF proposed seeing how many copies can be printed for £100+ VAT. Seconded by KW. • Consideration of SALC Planning Webinars and Cemetery Management Training MA proposed booking 3 planning webinars for up to 3 people as the watchdog needs to be fully trained. Recordings may be able to be obtained. (8x £35 = £280 + VAT). Seconded by CB. LM to explore and book. <p>INVOICES TO BE PAID</p> <ul style="list-style-type: none"> • Clerk salary for the month of May: £593.19 • Evan Markell for cutting vegetation in burial ground and playground on 28/5/24: £145 • Lawshall Village Hall Management Committee for meeting hire (6 months): £157.50 • Steve Dyer Landbased Services for cuts of Walcher's Meadow on 5/5/24 and 17/5/24: £150. LM to contact to ask about uncut area behind drain. • Annual Play Inspection by Babergh District Council: £63.78 • Robert Davis for drainage installation: £1700. • Invoice total = £2,809.47. MA proposed a £500 transfer from the Business to the Community account for the short fall. Seconded by JF. LM and KW to arrange. 	<p style="text-align: right;">LM</p> <p style="text-align: right;">LM</p> <p style="text-align: right;">LM KW</p>
<p>8. PLANNING To consider planning applications and appeals.</p> <p>PLANNING PERMISSION GRANTED - Ref no. DC/24/00802 LISTED BUILDING CONSENT GRANTED - Ref no. DC/24/00477 Proposal: Erection of extension to existing shed to create a disabled WC, gardeners store and garage for a ride-on lawnmower. Location: Coldham Cottage, Bury Road, Lawshall, IP29 4PL. No objections from Lawshall Parish Council. Comments submitted.</p> <p>APPLICATION FOR PLANNING PERMISSION – Ref no. DC/24/01932 Proposal: Severance of garden and erection of 1No. self-build dwelling with attached garage and annexe over. Location: The Limes, Hibbs Green, Lawshall, IP29 4QG. Objection as it does not satisfy the current Neighbourhood Plan. It does not satisfy Policy LWL1 - Spatial policy in relation to paragraph 5.7 by being an application outside of the Settlement Boundaries. It also does not satisfy Policy LWL2 - Housing Development, again by being outside of Settlement Boundaries, nor Policy LWL3 - Housing Mix.</p> <p>PLANNING PERMISSION GRANTED – Ref no. DC/24/01691</p>	

Proposal: Householder Application. Erection of single garage. Location: 1 Swanfield, Lawshall, IP29 4QB. Comments submitted.

DISCHARGE OF CONDITIONS APPLICATION FOR DC/23/02330

Proposal: Part discharge of Condition 3. Action required prior to commencement of development- land contamination. Location: Land East Of, Folly Lane, Lawshall, Suffolk.

**AGRICULTURAL DETERMINATION - DC/24/02115
FORMAL APPROVAL NOT REQUIRED**

Proposal: Application to determine if Prior Approval is required for a Proposed Erection of a building for Agricultural Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 for the erection of 1no Polyunnel. Location: Coopers Farm, Melford Road, Lawshall, IP29 4PR IP29 4PX.

DC/21/04154 - REFUSAL OF NON-MATERIAL AMENDMENT (TOWN AND COUNTRY PLANNING ACT 1990)

Proposal: Application for a Non-Material Amendment relating to Changes to internal layout, use of different external materials and removal of false chimneys. Location: Land West of Fox Cottage, The Street, Lawshall, Suffolk.

DC/21/04154 - DISCHARGE OF CONDITION(S) APPLICATION (TOWN AND COUNTRY PLANNING ACT 1990) APPROVED CONDITION

Proposal: Condition 13 (Construction Management Plan Prior to Commencement) Location: Land West of Fox Cottage, The Street, Lawshall, Suffolk.

- **Neighbourhood Plan Review: Upcoming Meeting, Process for New Planning Applications and Community Actions.**
NH and JF. LM to add to the July agenda.

9. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING

- To receive comments or questions and matters of concern from Councillors.
None.
- To receive comments or questions and matters of concern from members of the public either in person, email or writing.

Elizabeth Clarke shared an informative report summarising the activities of Lawshall Archives and about being the local history recorder for 40 years! MA thanked Elizabeth and the volunteers who help for their efforts.

Residents highlighted reports they have logged on Suffolk Highways about signs not fit for purpose or in need of fixing. LM to chase and add to the July agenda.

Resident asked if the speed cameras can be moved around the village. MA to action.

LM

MA

10. CLOSE OF MEETING

9 p.m.

DATE OF NEXT MEETING: Tuesday 9 th of July 2024 7.30 p.m.	
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