

## LAWSHALL PARISH COUNCIL MINUTES

**Date of meeting:** Tuesday 12<sup>th</sup> November 2024  
**Time:** 7:30pm  
**Venue:** Village Hall  
**Clerk:** lawshallpcclerk@outlook.com

<b>PRESENT:</b>	<b>ACTION</b>
<p>Mark Anson (Chair), Karen Whordley, Juliet Frost, Catherine Baynton, Andy Irish, Louisa Mower  Michael Holt  6 Members of the public</p>	
<p><b>1. APOLOGIES</b></p> <p>Noted and accepted from Stephen Plumb and Richard Kemp.</p>	
<p><b>2. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST</b>  To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting.</p> <p>Clerk- Finance. (NALC Pay Agreement). LM left the meeting for this item.</p>	
<p><b>3. COUNCILLOR CHANGES AND CO-OPTION.</b></p> <p>MA thanked KW and NH for their past leadership, significant contributions to the Lawshall Neighbourhood Plan, to local conservation and biodiversity. NH and KW leave Lawshall Parish Council after this meeting.</p> <p>MA proposed CB as Vice Chair. Seconded by AI. All Council in favour.</p> <p>Melvin Coe and Robert Staveley expressed interest in becoming Councillors. MA proposed MC. Seconded by AI. Council voted and agreed this.  MA proposed RS. Seconded by AI. All Council in favour.  MC and RS joined Lawshall Parish Council and MA welcomed them.</p> <p>LM to contact Babergh Democratic Services regarding these changes.</p>	<b>LM</b>
<p><b>4. MINUTES OF THE PREVIOUS MEETING</b>  To confirm the minutes of the meeting held on Tuesday 8th October 2024 are a correct record. Draft minutes detailed on the website and emailed to Councillors. Shared by MA. Proposed by NH. Seconded by CB.</p>	
<p><b>5. MATTERS ARISING</b>  To receive progress of actions from last meeting and consider any matters arising from previous meetings not covered elsewhere in the agenda.</p> <ul style="list-style-type: none"> <li>• <b>Neighbourhood Plan Actions.</b> <ul style="list-style-type: none"> <li><b>School Parking.</b> Add to future agenda.</li> <li><b>Quiet Lanes Update.</b> MA explained that no change in speed limits would result. Signs saying 'if you see this sign take your time' could be put in place to increase road user awareness of pedestrians and animals. MA to write and see if Lawshall</li> </ul> </li> </ul>	<b>MA LM</b>

<p>Parish Council can be part of the 2025/26 pilot scheme as no further funding is available from Suffolk Highways.</p> <ul style="list-style-type: none"> <li> <b>Safety for Children Cycling.</b>            NH explained that the cyclists concerned have all had safety training and that their parents are aware of their activities. Council asks residents to take care so that they are able to enjoy exploring the village by bicycle without incident.         </li> <li> <b>'20 is Plenty' MPH Zone Request.</b>            NH shared the petition signed by residents concerned about the speed of delivery drivers coming to Lawshall Green. NH proposed and will contact Matthew Fox at Suffolk Highways to try and find a solution. Seconded by KW. MA also suggested moving the Vehicle Activated Speed Signs as a deterrent. MA to action. Permission may be needed to put up a post for these.         </li> <li> <b>Closed Burial Ground.</b> MA explained that Lawshall Parish Council may soon be asked by the church to transfer responsibility for this. Bryan Adams explained that the churchyard needs to be formally closed and that notice has not yet been given by the church. After this Lawshall Parish Council would have three months to decide whether to take it on. AI shared concerns about maintenance and associated costings including insurance, keeping it in decent order, headstone safety, fence and wall repairs. The church volunteer coordinator (I) explained that there are 6/7 people on a rota that help at the moment. Machinery would need to be in kept in good working order and fuel provided. MA referred to NALC Legal Topic Note 65 Points 7 and 8 stating 'expenses would have to be picked up by the parish council or otherwise'. MH shared information from Tom Barker that Babergh don't currently maintain any closed churchyards and may make a financial contribution. 'Special expenses' would have to be picked up by either the parish council or taxpayers though if the district council were to take it on. Lawshall Parish Council may have more control over costings if using their own contractors etc.         </li> <li> <b>Lawshall Green Turtle Dove Project Recent Works.</b>            NH. The regeneration of the ponds has now been completed in conjunction with Suffolk Wildlife Trust. A huge thanks to Barry Day and family for their careful work, which has been approved by Graham Hart. Council to send letter of thanks. MA/ LM to action.         </li> </ul>	<p>NH MA</p> <p>LM MA</p>
<p><b>6. REPORTS</b></p> <ul style="list-style-type: none"> <li>To receive a report from Richard Kemp, County Councillor, circulated prior to the meeting. Shared by MA.</li> <li>To receive a report from Michael Holt and/or Stephen Plumb, District Councillors, circulated prior to the meeting. Shared by MH.</li> </ul> <p>Reports to be added to Lawshall Parish Council website.</p>	<p>LM</p>
<p><b>7. UPDATES AND CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li><b>Suffolk County Council and Babergh District Council Resident Reporting Tools.</b></li> </ul>	

<p>LM. These are highlighted in Round and About Lawshall and are straight forward for residents to use. E.g. The overflowing dog waste bins were reported and swiftly emptied following use of the reporting tools.</p> <ul style="list-style-type: none"> <li>• <b>Monthly Information from Suffolk Police.</b> Shared by MA. <a href="https://www.suffolk.police.uk/area/your-area/suffolk/sudbury-and-haverhill/sudbury-rural-north/about-us/crime-map">https://www.suffolk.police.uk/area/your-area/suffolk/sudbury-and-haverhill/sudbury-rural-north/about-us/crime-map</a> These have not been updated recently.</li> </ul>	
<p><b>8. FINANCE</b> To receive a finance report, consider grant requests and authorise payments.</p> <ul style="list-style-type: none"> <li>• <b>Business Account:</b> £20,194.72 (Includes Recycling Credit from Babergh District Council received in accounts 21/10/24: £298.20)</li> <li>• <b>Community Account:</b> £4.15</li> <li>• <b>NALC Pay Agreement for Clerks 2024/25 and Back Pay</b> Council considered applying these retrospectively from the 1<sup>st</sup> of April 2024. Add to January agenda.</li> <li>• <b>Playground and Burial Ground Maintenance.</b> To consider increase in costings from £145 to £155. Council discussed ways to reduce the workload and the possibility of a quote reduction to £150. LM to contact EM.</li> </ul> <p><b>INVOICES TO BE PAID IN NOVEMBER AND DECEMBER</b></p> <ul style="list-style-type: none"> <li>• Community Action Suffolk for website hosting. Agreed via email and paid 4/11/24: £60.</li> <li>• Evan Markell for Mowing and Strimming Playground and Burial Ground on 5/11/24: £145</li> <li>• Clerk salary for the month of October: £593.19</li> <li>• Clerk salary for the month of November to be agreed by email then set up and authorised for payment once payslip received from SALC.</li> <li>• Invoice total= £798.19, but £60 has already been paid. AI proposed a transfer of £1340 from the business to the community account ready to pay the clerk's November salary. (£738.19 + £593.19 for EM and clerk's salaries). Seconded by KW. LM/ MA to action.</li> </ul>	<p><b>MA</b> <b>LM</b></p> <p><b>LM</b></p> <p><b>LM</b> <b>MA</b></p>

<p><b>9. PLANNING</b> To consider planning applications and appeals.</p> <ul style="list-style-type: none"> <li>• <b>Hartest Neighbourhood Plan.</b> JF. Lawshall Parish Council have no further comments to make. LM to contact. Proposed by MA. Seconded by AI.</li> <li>• <b>New Development at Land West of Fox Cottage, The Street.</b> To consider road name. 'Oakfields' proposed by KW. Seconded by CB. LM to send response.</li> <li>• <b>Working in Partnership with Babergh District Council.</b> Need reiterated by NH as instances of recent disparity. Watchdog to consider this and JF to draft letter as needed.</li> </ul> <p><b>PLANNING PERMISSION GRANTED</b> <b>Ref no. DC/24/03693</b> Proposal: Householder application. Erection of single storey rear extension (following demolition of conservatory). Location: Roselen. The Street, Lawshall, IP32 4QA. No objections from Lawshall Parish Council.</p> <p><b>REFUSAL OF PLANNING PERMISSION</b> <b>Ref no. DC/24/03948</b> Proposal: Full Planning Application – Severance of garden and erection of 1No self-build detached dwelling with new vehicular access onto Shimpling Road. Location: 1 Hanningfield Green, Lawshall, IP29 4QF. No objections from Lawshall Parish Council.</p> <p><b>TOWN AND COUNTRY PLANNING ACT 1990</b> <b>APPEAL UNDER SECTION 78</b> <b>Ref no. APP/D3505/W/24/3354153</b> Appeal by: Ash Property Partnership. Proposal: Application for Outline Planning Permission (access points to be considered, all other matters reserved). Erection of 5No self-build dwellings. Location: Land to the East of Melford Road, Lawshall, Suffolk. Appeal start date: 5/11/24. All representations must be received by 10/12/2024 and quote the appeal reference. Lawshall Parish Council agreed to submit response with their previous objections and reasons in line with The Lawshall Neighbourhood Plan 2024. Proposed by MA. Seconded by JF. JF and LM to action.</p> <p><b>APPLICATION FOR PLANNING PERMISSION - DC/24/04013</b> Proposal: Householder Application - Erection of first floor front side and rear extension over existing garage, including single storey front/side extension. Location: 1 Pates Corner, Lawshall Row. Extension to return of comments granted until 13<sup>th</sup> of November 2024. No objections from Lawshall Parish Council. LM to send comments.</p>	<p><b>LM by 5/12/24</b></p> <p><b>LM</b></p> <p><b>JF Watchdog</b></p> <p><b>JF LM</b></p> <p><b>LM</b></p>
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<p><b>10. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>To receive comments or questions and matters of concern from Councillors.</li> </ul> <p>KW asked MA to store and lay the memorial wreath in November 2025.</p> <p>KW will continue to be an admin for the Lawshall Neighbourhood Facebook group, but Lawshall Parish Council will need to add posts.</p> <p>MA proposed a Finance Meeting in January to include MA, JF, AI and LM to consider CIL expenditure and 2025/2026 budget before bringing this information to Council for discussion and approval. LM/ MA to arrange.</p> <p>AI is attending the free CIL Expenditure information session online.</p> <p>Additional items for January agenda...</p> <p><b>Memorial Clock Repairs.</b> MA  <b>Waldegrave Farm Temporary Lets.</b> JF  <b>Junior Female Football Teams.</b> AI  <b>Wildflower Seeds.</b> AI  <b>Councillor Roles 2025.</b> MA</p> <ul style="list-style-type: none"> <li>To receive comments or questions and matters of concern from members of the public either in person, email or writing.</li> </ul> <p>A churchyard volunteer politely requested that care be taken by contractors when maintaining the burial ground to avoid damage such as rutting by equipment. LM to contact contractor.</p> <p>Booklets about Lawshall's Ancient Hedges were kindly distributed by Ric Edelman. This information will be added to the website in 2025 as it is amended.</p>	<p><b>MA</b> <b>LM</b></p> <p><b>LM</b></p> <p><b>LM</b> <b>MA</b></p>
<p><b>11. CLOSE OF MEETING</b></p> <p>9.07 p.m.</p>	
<p><b>DATE OF NEXT MEETING:</b></p> <p>Tuesday 7<sup>th</sup> of January 2025 7.30 p.m.</p>	