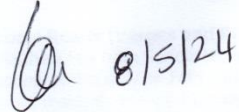


## MINUTES OF LAWSHALL PARISH COUNCIL

**Date of meeting:** Tuesday 9<sup>th</sup> April 2024  
**Time:** 7:00pm  
**Venue:** Village Hall  
**Clerk:** lawshallpcclerk@outlook.com

  
 8/5/24  
 Mark A. 09-May-2024

<b>PRESENT:</b>	<b>ACTION</b>
Karen Whordley (Chair), Nigel Hughes, Mark Anson, Andy Irish, Catherine Baynton, Juliet Frost, Louisa Mower, Richard Kemp 9 members of the public	
<b>1. APOLOGIES</b>  Noted and accepted from Stephen Plumb, Michael Holt.	
<b>2. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST</b> To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting.  None	
<b>3. MINUTES OF THE PREVIOUS MEETINGS</b>  Held on Tuesday 12 <sup>th</sup> March 2024 (minutes as detailed on the website and emailed to Councillors) approved and signed by KW.	
<b>4. MATTERS ARISING</b> To receive progress of actions from last meeting and consider any matters arising from previous meetings not covered elsewhere in the agenda. <ul style="list-style-type: none"> <li> <b>• State of Repair of Local Roads (Verges and Potholes).</b>                8/4/24 NH met with Matthew Fox from Suffolk Highways who understands the issues and frustrations, particularly on Folly Lane, Golden Lane and Shimpling Road. He urges residents to report damage to verges and potholes online to encourage action to be taken. 2 potholes have been filled. LM to add to Round and About.             </li> <li> <b>• Clock Repair.</b>                LM has contacted Cumbria Clock Company to explain that this is still inaccessible. The church has sought additional funding for the tower repairs.             </li> <li> <b>• Path Spraying.</b>                Completed by Matthew Plume (Proscap) on 25/3/24. Awaiting invoice.             </li> <li> <b>• Little Saplings.</b>                KW welcomed Carly and Natasha who explained that the pre-school has had their Ofsted registration approved. They shared their successes so far, opening plans and KW wished them well with these. LM and KW to transfer previously approved training donation.             </li> </ul>	<p style="text-align: center;"><b>LM</b></p> <p style="text-align: center;"><b>LM KW</b></p>

<p><b>5. REPORTS</b></p> <ul style="list-style-type: none"> <li>County Councillor, Richard Kemp circulated to Councillors.</li> <li>From District Councillors, Michael Holt and Stephen Plumb circulated to Councillors. Shared by KW.</li> </ul>	
<p><b>6. UPDATES AND CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li><b>Neighbourhood Plan Update.</b> KW thanked Nigel Hughes and Juliet Frost for all their hard work whilst The Neighbourhood Plan undergoes minor adjustments.</li> <li><b>To review Lawshall Parish Council Policies and Risk Assessments.</b> Agreed by email March 2024. Reviewed by Council. MA to add section to the website for these.</li> <li><b>To review External Audit Report (2022 to 2023) and consider Action Plan.</b> Agreed by email March 2024. Reviewed by Council. MA to publish Action Plan on the website. CB volunteered to complete regular playground checks and report back as no budget has been allocated for 2024 to 2025. LM to price up cable ties and cat deterrents to discourage birds. Councillor roles to be considered during May meeting. LM to add to agenda.</li> <li><b>'Your Vote Matters' Reminder to Register to Vote.</b> Shared by KW.</li> <li><b>Notice of Election: Police and Crime Commissioner for the Suffolk Police Area.</b> Shared by KW.</li> </ul>	<p><b>MA</b></p> <p><b>LM CB</b></p>
<p><b>7. FINANCE</b></p> <p>To receive a finance report, consider grant requests and authorise payments.</p> <ul style="list-style-type: none"> <li><b>Business account:</b> £19867.31 (includes £250 Locality Grant for Turtle Dove Conservation Project). With the addition of the Precept (£4829) on 8/4/24 this totals £24696.31.</li> <li><b>Community account:</b> £10.19</li> <li><b>End of Year Report 2023 to 2024.</b> Shared by KW. AI to consider these.</li> <li><b>To consider CIL Expenditure and Reporting for 2023 to 2024.</b> LM and KW clarified what CIL can be spent on and not using Guidance from the team. E.g. The Turtle Dove Project.</li> <li><b>Budget 2024-2025.</b> Playground costings. Reserves.</li> </ul> <p>KW suggested putting monies in a different account for CIL spending and reserves. LM to email account comparisons.</p>	<p><b>AI</b></p> <p><b>LM</b></p>

<p><b>INVOICES TO BE PAID</b></p> <ul style="list-style-type: none"> <li>• Clerk salary for the month of March: £593.19</li> <li>• SALC for payroll services (6-month period until 31/3/24): £54</li> <li>• Evan Markell for playground and cemetery grass cutting on 25/3/24: £145.00</li> <li>• Robert Davis for completion of Walcher’s Meadow drainage work: £2928.00 paid. Agreed at March meeting and by email.</li> <li>• Lawshall Green Fence Work by RAC Groundcare: £181.92</li> <li>• SALC membership: £422.76</li> <li>• Little Saplings: £300 (previously agreed).</li> <li>• Invoice total = £1696.87. KW proposed a transfer of £1700 from the Business to the Community account. Seconded by AI. LM and KW to action.</li> </ul>	<p><b>LM KW</b></p>
<p><b>8. PLANNING</b> To consider planning applications and appeals.</p> <p><b>APPLICATION FOR PLANNING PERMISSION- Ref no. DC/24/00802</b> Proposal: Planning Application. Erection of extension to existing shed to create a disabled WC, gardeners store and garage for a ride-on lawnmower. Location: Coldham Cottage, Bury Road, Lawshall, IP29 4PL. No objections from Lawshall Parish Council. Comments submitted. <b>(AWAITING DECISION).</b></p> <p><b>BOXSTED SOLAR FARM INSTALLATION- Ref no. DC/23/05127</b> Planning Application. Construction of a solar farm with all associated works, equipment, necessary infrastructure and biodiversity net gains. Babergh District Council can still receive representations although the initial deadline for comments or objections has passed. By email or letter to: <a href="mailto:planning@baberghmidsuffolk.gov.uk">planning@baberghmidsuffolk.gov.uk</a> or see links under Key Facts on <a href="http://www.saveglemvalley.org">www.saveglemvalley.org</a>.</p> <p><b>LPA decision to grant planning permission Ref no. DC/23/03728</b> Council action in light of the LPA decision to grant planning permission in direct conflict with the Neighbourhood Development Plan. Michael Holt and Nigel Hughes met with the planning team who agreed to work in liaison with Lawshall Parish Council when planning applications are submitted to ensure that The Neighbourhood Plan is adhered to. Planning officers will help residents understand new laws and restrictions at a village event. (Date to be confirmed).</p>	<p><b>LM to add to Round and About.</b></p>
<p><b>9. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>• To receive comments or questions and matters of concern from Councillors.</li> </ul> <p>LM to liaise with Council, RK, SP, MH and the village hall regarding change of date for the Annual May meeting.</p>	<p><b>LM</b></p>

<p>MA explained that RK has been informed about the lengthy closures of Bury Road in addition to those for Anglian Water works. An email has been sent to Network Assurance to complain.</p> <p>AI talked about the need to consider fair quotes following a complaint from a contractor. KW highlighted the short time scale due to bird nesting and the careful matching of quotes to the requirements of a job.</p> <p>NH thanked Forest for Our Children for the wonderful map of Golden Wood that will be displayed in the village hall.</p> <ul style="list-style-type: none"> <li>To receive comments or questions and matters of concern from members of the public either in person, email or writing.</li> </ul> <p>Members of the Village Hall Management Committee shared their funding request for a replacement oil tank. LM to email Peter Ward as RK can offer locality funding. KW and JF to liaise with the committee regarding alternative heating and security measures. It will be investigated if CIL monies can be used for a replacement oil tank. LM to add to the May meeting agenda.</p>	<b>LM</b> <b>KW</b> <b>JF</b>
<p><b>10. CLOSE OF MEETING</b></p> <p>8.37 p.m.</p>	
<p><b>DATE OF NEXT MEETING:</b></p> <p>Wednesday 8<sup>th</sup> of May 2024  7.00 p.m.  The Foundry, Bury Road, Lawshall</p>	