

MINUTES OF LAWSHALL PARISH COUNCIL ANNUAL MEETING

Date of meeting: Tuesday 9th May 2023
Time: 7:00 p.m. and 7.30 p.m.
Venue: Lawshall Village Hall
Clerk: lawshallpcclerk@outlook.com

	ACTION
<p>KW summarized the events of the year and thanked everyone for their help during this busy time.</p> <ul style="list-style-type: none">• CIL funding (Babergh and Mid Suffolk Infrastructure Team). <p>Jo Moye and Richard Kendrew explained the application process and the difference between bidding for the District funding (open May and October, for infrastructure, for additionality, growth and development with evidence of community need/ consultation/ support, £100k maximum with cabinet approval for community projects, CIL team review and feedback, staged, with team visits, all permissions in place, at least 2 quotes, monies used within 2 years, under £10k for quicker projects) and the annual percentage received by the parish related to the Neighbourhood Plan (25%, April and October, for maintenance, repairs, to meet the requirements of the Neighbourhood Plan). Reminder to do a CIL Return stating spend within 5 years of its receipt. KW thanked them. AI to email JM to clarify the amount received by the parish council.</p> <ul style="list-style-type: none">• Reports from local groups about their activities <p>Thanks to Lawshall Archive, Lawshall Trust, Tuesday Club, Knit, Knot and Natter and Lawshall Community Woodlands who provided and shared these.</p>	<p>AI</p>

PRESENT: Karen Whordley (Chair), Mark Anson, Jane Sinclair-Smith, Andy Irish, Christine Sands and Catherine Baynton Louisa Mower 15 members of the public	ACTION
1. APOLOGIES Sue Ricketts (Vice Chair), Nigel Hughes, Stephen Plumb, Michael Holt, Richard Kemp	
2. ELECTION OF PARISH COUNCILLORS ON 4th May 2023 <ul style="list-style-type: none"> • Notice of Uncontested Election and Statement of Persons Nominated: Mark Anson, Nigel Hughes, Andrew Irish, Suzanne Ricketts, Christine Sands, Jane Sinclair-Smith, Karen Whordley. • Election of the Chair and Vice Chair: AI proposed KW as chair. MA seconded. KW proposed SR as Vice Chair. JS-S seconded this. • Co-Opted Councillor: Welcome to Catherine Baynton. <p>The Councillors accepted office. LM to return paperwork to elections team.</p>	LM
3. NOTIFICATION OF ANY OTHER URGENT BUSINESS To note any late item of business, not on the agenda, which any Councillor wishes to raise and to decide, whether the urgency of the matter is such as to warrant consideration at this meeting. None	
4. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting. None	
5. MINUTES OF THE PREVIOUS MEETING Held on Tuesday 11 th April 2023 (minutes as detailed on the website and emailed to Councillors) approved and signed by Karen Whordley.	
6. MATTERS ARISING To consider any matters arising from the previous meetings not covered elsewhere in the agenda. None	
7. REPORTS None from County Councillor, Richard Kemp or District Councillors, Michael Holt and Stephen Plumb due to the election.	

8. UPDATES AND CORRESPONDENCE

- **Neighbourhood Plan update.**

Ian Poole, Places4People Planning Consultancy Ltd

The statutory 'pre-submission' consultation of the new plan was carried out for a period of six weeks in October 2022. All comments received at that time have been reviewed and, where necessary, the plan has been amended in consultation with Lawshall Parish Council. The new plan is now subject to a further round of adjustments before the independent examination. The Independent Examiner will determine whether the nature and extent of the changes to the 2017 plan deem it necessary for a Parish referendum before the new plan can be adopted.

Proposed timeline:

Spring 2023 Submission to Babergh and further consideration

Summer 2023 Independent Examination

Summer 2023 Referendum (if deemed necessary)

Autumn 2023 Adoption

- **Telephone box and defibrillator.**

Councillors, parishioners and the Village Hall Committee supported the potential installation of an additional defibrillator at the village hall with a heated box attached to the building if funding can be obtained. The Parish Council would meet the running and maintenance costs of this. LM to look into the use of CIL funding and apply to the British Heart Foundation for a grant.

LM

- **Grit bin**

MA to consider new location then LM to reapply for it.

LM

- **Parking sign to aid emergency vehicle access to playing field, Churchill Close.**

Councillors agreed to pay the cost of the no parking sign if Suffolk Highways do not agree to road markings. LM to contact them and ask. MW volunteered to put up the sign if needed.

LM

- **Ditch maintenance.**

LM to log fly tipping incident so that it can be resolved.

LM

- **Village shop.**

JS-S explained that a Post Office 'Drop and Collect' service could be a possibility if a shop was up and running.

9. FINANCE

- Business account: £26,952.70 of which £3,400 is for completion of the Neighbourhood Plan.
- Community account: 48.46
- Babergh Neighbourhood CIL Payment received: £7,855.91

<p>INVOICES TO BE PAID</p> <ul style="list-style-type: none"> • Clerk for the month of April: £530.26. • Wendy Harris for Coronation Event (Parish Council Donation): £50 WH to provide bank details to KW and SR so they can arrange the transfer. • Evan Markell for grass cutting: £135.00 • Groundwork UK for NHP grant underspend: £424.00. KW to email regarding this. <p>Payments proposed by KW. Seconded by AI.</p>	<p>KW SR</p> <p>KW</p>
<p>10. PLANNING</p> <ul style="list-style-type: none"> • DC/23/00574 Full Planning Application. Proposal: Change of use of land from Agricultural to recreational and siting of 7No caravans and 1No holiday lodge (retention of). Location: Meadow on Melford Road and Land adjacent Lambs Lane, Melford Road, Lawshall, Bury St Edmunds, Suffolk, IP29 4PX. Comments by 12th May 2023. • DC/23/00927 Full Planning Application. Proposal: Raise roof of bungalow to form first floor with front and rear dormer windows and erection of single storey rear extension with balcony (following demolition of existing conservatory), conversion of attached garage to provide storage area, re-clad external elevations in timber boarding. Location: Craiglea, The Green, Lawshall, Bury St Edmunds Suffolk IP29 4QJ. Comments by 15th May 2023. 	
<p>11. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING</p> <ul style="list-style-type: none"> • To receive comments or questions and matters of concern from Councillors. <p>AI provided background information about CIL and an indication of what Lawshall might expect, to help plan and provide more facilities for the village. He explained that as soon as anything is done to a site, the Parish Council get money depending on how much the builders/ developers pay to Babergh. E.g. a proportion of £62.5 thousand. Self builds are not included. • To receive comments or questions and matters of concern from members of the public either in person, email or writing. <p>Residents expressed concerns about planning applications. KW reminded parishioners about commenting about these on https://www.babergh.gov.uk/planning.</p> <p>MW explained that the memorial clock is now running an hour behind. LM to email the restorers to confirm a date for the works.</p> <p>Lawshall Trust to add moving the telephone box to their next meeting agenda. MW to explore what the footings are like.</p> <p>A resident asked for security cameras to be considered if further vandalism occurs in the village.</p> </p>	<p>LM</p> <p>MW</p>

12. CLOSE OF MEETING 8.30 p.m.	
DATE OF NEXT MEETING: Tuesday 13 th June 2023 7.30 p.m. Lawshall Village Hall	