

## MINUTES OF LAWSHALL PARISH COUNCIL

**Date of meeting:** Tuesday 13<sup>th</sup> June 2023  
**Time:** 7:00 p.m.  
**Venue:** Lawshall Village Hall  
**Clerk:** lawshallpcclerk@outlook.com

<b>PRESENT:</b>	<b>ACTION</b>
Karen Whordley (Chair), Sue Ricketts (Vice Chair), Mark Anson, Christine Sands and Catherine Baynton Richard Kemp Louisa Mower 6 members of the public	
<b>1. APOLOGIES</b>  Noted and accepted from Nigel Hughes, Jane Sinclair-Smith, Andy Irish, Stephen Plumb, Michael Holt	
<b>2. NOTIFICATION OF ANY OTHER URGENT BUSINESS</b> To note any late item of business, not on the agenda, which any Councillor wishes to raise and to decide, whether the urgency of the matter is such as to warrant consideration at this meeting.  None	
<b>3. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST</b> To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting.  None	
<b>4. MINUTES OF THE PREVIOUS MEETING</b>  Held on Tuesday 9 <sup>th</sup> May 2023 (minutes as detailed on the website and emailed to Councillors) approved and signed by Karen Whordley.	
<b>5. MATTERS ARISING</b> To consider any matters arising from the previous meetings not covered elsewhere in the agenda. <ul style="list-style-type: none"> <li>• Fly tipping in ditch cleared.</li> <li>• New location for grit bin provided by Mark Anson. LM to use this to submit new request to Suffolk Highways.</li> </ul>	<b>LM</b>
<b>6. REPORTS</b> <ul style="list-style-type: none"> <li>• County Councillor, Richard Kemp circulated to Councillors.</li> <li>• From District Councillors, Michael Holt and Stephen Plumb circulated to Councillors. Shared by Karen Whordley.</li> </ul>	

<p><b>7. UPDATES AND CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li> <p><b>Neighbourhood Plan update.</b>            From Ian Poole, Places4People Planning Consultancy Ltd.            Following agreement of the proposed modifications to the draft Plan by the Parish Council in May, work has been ongoing to get it amended and the supporting documents completed ready to submit it to Babergh District Council. There are a lot of changes to the Neighbourhood Plan, but none are such that their significance would require a further round of pre-submission consultation. The documents that have to be prepared to support it are: The Basic Conditions Statement and The Consultation Statement. The Local Green Spaces Assessment and the Views Assessment also have to be updated as a result of changes made to the Plan. We need to ensure that the Character Assessment prepared for the 2017 Plan reflects the content of the new Plan too. The Plan itself is with the desk top publisher who is working on it. We are hopeful that the Plan can be submitted by 16 June.</p> </li> <li> <p><b>Proposal from Sudbury and District Citizens Advice to change name to South Suffolk Citizens Advice.</b>            For information.</p> </li> <li> <p><b>Clock Update.</b>            No response received back about restoration date as yet. LM to chase.</p> </li> <li> <p><b>kernos Centre Sudbury Donation Request.</b>            Christine Sands explained about the service offered and proposed a £50 donation. Karen seconded this. SR, KW and LM to transfer £50 to the charity.</p> </li> <li> <p><b>Telephone Box and Defibrillator.</b>            LM to email the Lawshall Trust and Village Hall Management Committee asking for permission to move and site the Swap Shop near the village hall. Put together CIL funding application for the defibrillator once decision is received from The British Heart Foundation about grant application.</p> </li> <li> <p><b>Clerk Training.</b>            Karen Whordley outlined and proposed the six SALC clerk training modules. Christine Sands seconded this. LM to book and invoice the Council £187.20 for the cost of these.</p> </li> </ul>	<p>LM</p> <p>KW SR LM</p> <p>LM</p> <p>LM</p>
<p><b>9. FINANCE</b></p> <ul style="list-style-type: none"> <li>Business account: £25,398.72</li> <li>Community account: £82.95</li> <li>Payment to Babergh Mid Suffolk for emptying bins (April 2023 to March 2024): £900.25. Approved by Councillors via email.</li> </ul> <p><b>INVOICES TO BE PAID</b></p> <ul style="list-style-type: none"> <li>Clerk for the month of May: £525.77</li> <li>£50 donation for Wendy Harris approved at May meeting.</li> </ul>	<p>KW SR</p>

<ul style="list-style-type: none"> <li>• Lawshall Archives funding application: £300. Elizabeth Clarke to provide invoices and payment account details.</li> <li>• Evan Markell for grass cutting: £135.00</li> </ul> <p>£1000 to be transferred from Business to Community account. Payments proposed by KW. Seconded by SR.</p>	
<p><b>10. PLANNING</b></p> <ul style="list-style-type: none"> <li>• DC/23/01575 Planning Permission Granted. Proposal: Change of use of agricultural land to paddock and construction of manege with post and rail fence. Location: Land to the south of Mill Cottage, Golden Lane, Lawshall, Suffolk, IP29 4PT.</li> <li>• DC/23/02330 Full Planning Application. Proposal: Change of use of land from agricultural to residential curtilage use associated with dwellings approved under DC/19/05767. Location: Land at The Old Poultry Sheds, Folly Lane, Lawshall, IP29 4TJ. LM to return comments and objections from all Councillors by 15<sup>th</sup> June 2023.</li> </ul>	<b>LM</b>
<p><b>11. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>• To receive comments or questions and matters of concern from Councillors.</li> </ul> <p>Christine Sands explained about thistles in the playground. LM to email Evan Markell and ask him to clear these.</p> <p>SWARCO have collected the vehicle speed sign for repair. Mark Anson hopes for an update about this by the next meeting.</p> <li>• To receive comments or questions and matters of concern from members of the public either in person, email or writing.</li> <p>Residents expressed concerns about the potentially dangerous parking situation outside the school. LM to email Richard Kemp to seek help with this and about the possibility of road markings to discourage parking near to the playing field, Churchill Close where emergency vehicles need access.</p> <p>Kevin Seggie and Michael Whordley highlighted the overgrown hedges in the alleyway leading from The Glebe to the playground and in the Parish Council burial ground. LM to log report with Babergh Mid Suffolk or Suffolk Highways and ask Evan to trim the vegetation in the burial ground.</p> <p>Wendy Harris asked for a notice board in the bus shelter opposite Churchill Close to help advertise local events. LM to look into prices for this.</p>	<p><b>LM</b></p> <p><b>MA</b></p> <p><b>LM</b></p> <p><b>LM</b></p> <p><b>LM</b></p>
<p><b>12. CLOSE OF MEETING</b></p> <p>8.07 p.m.</p>	
<p><b>DATE OF NEXT MEETING:</b></p>	

Tuesday 11 <sup>th</sup> July 2023 7.30 p.m. Lawshall Village Hall	
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