

## MINUTES OF LAWSHALL PARISH COUNCIL

**Date of meeting:** Tuesday 14<sup>th</sup> March 2023  
**Time:** 7:30pm  
**Venue:** Lawshall Village Hall  
**Clerk:** lawshallpcclerk@outlook.com

<p><b>PRESENT:</b></p> <p>Karen Whordley (Chair), Sue Ricketts, Jane Sinclair-Smith, Andy Irish and Christine Sands          Richard Kemp          Michael Holt          Louisa Mower          6 members of the public</p>	<b>ACTION</b>
<p><b>1. APOLOGIES</b></p> <p>Mark Anson and Nigel Hughes, Stephen Plumb</p>	
<p><b>2. NOTIFICATION OF ANY OTHER URGENT BUSINESS</b></p> <p>To note any late item of business, not on the agenda, which any Councillor wishes to raise and to decide, whether the urgency of the matter is such as to warrant consideration at this meeting.</p> <p>None</p>	
<p><b>3. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST</b></p> <p>To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting.</p> <p>None</p>	
<p><b>4. MINUTES OF THE PREVIOUS MEETING</b></p> <p>Held on Tuesday 14<sup>th</sup> February 2023 (minutes as detailed on the website and emailed to Councillors) approved and signed by Karen Whordley.</p>	
<p><b>5. MATTERS ARISING</b></p> <ul style="list-style-type: none"> <li>• <b>Neighbourhood Plan Update.</b> From Nigel Hughes. Shared by Karen Whordley. The first draft of the Lawshall Housing Needs Assessment has been completed. This is currently being reviewed and should be received by March 20<sup>th</sup>. Louisa Mower to send to Round and About.</li> <li>• <b>CIL Money received by Lawshall Parish Council.</b> From April 2021 onwards to current date using bank statements and meeting minutes: £5,553.51 (October 2021), £16660.52 (April 2022). Andy Irish to contact Babergh for figures.</li> <li>• Other matters arising under updates and correspondence.</li> </ul>	<p><b>LM</b></p> <p><b>AI</b></p>
<p><b>6. REPORTS</b></p>	

<ul style="list-style-type: none"> <li>• County Councillor, Richard Kemp circulated to councillors.</li> <li>• District Councillor, Michael Holt circulated to councillors.</li> </ul>	
<p><b>7. UPDATES AND CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li>• <b>Memorial clock update.</b> Thanks to Michael Whordley for help with this. The Cumbria Clock Company checked and advised it is running slow and needs fine tuning. £4180 quote includes work on the pendulum as reported, on all faces and cleaning. £195 quote for annual servicing. £1540 quote to add timer. Consultation with residents needed regarding the bell. Michael Whordley researching clock history. Bryan Adams suggested use of the church display boards to show this. Wendy Harris wondered if a grant could help pay the cost. Michael Whordley to look into this. Karen Whordley proposed first quote. Seconded by Sue Ricketts. Louisa Mower to schedule work.</li> <li>• <b>Village calendar.</b> Louisa Mower to add to April agenda.</li> <li>• <b>Dead tree on Hanningfield Green.</b> Work is starting next week. Andy Irish to forward Stuart Bradham’s invoice to Louisa Mower.</li> <li>• <b>Village shop.</b> Louisa Mower to add to April agenda.</li> <li>• <b>Approval for the repair estimate for the broken speed camera.</b> Unable to use locality money for repairs. Karen Whordley approved Swarco quote for £564. Seconded by Andy Irish. Mark Anson to get it repaired.</li> <li>• <b>‘Quiet Lane’ signs for Lawshall.</b> Louisa Mower to add to April agenda.</li> <li>• <b>Maintenance of the seat outside the school.</b> Andy Irish will repair when the weather improves.</li> <li>• <b>‘Great British Spring Clean’ Litter Pick.</b> Previously arranged by John Payne.</li> <li>• <b>Two additional Parish Councillors.</b> Notice given by Karen Whordley and applications invited. Louisa Mower to add the notice to Round and About as well as the council boards. Existing Parish Councillors to complete May election nomination papers for Louisa Mower to deliver to the returning officer on March 30th.</li> </ul>	<p><b>LM MW</b></p> <p><b>LM MA</b></p> <p><b>AI</b></p> <p><b>LM</b></p> <p><b>MA</b></p> <p><b>LM MA</b></p> <p><b>AI</b></p> <p><b>LM Parish Councillors</b></p>
<p><b>8. FINANCE</b></p> <ul style="list-style-type: none"> <li>• Balance in the Business account £16,451.59 of which £3,400 is for completion of the Neighbourhood Plan.</li> <li>• Balance of Community account: £116.68</li> <li>• Bank statements to be cross checked by Karen Whordley and Louisa Mower.</li> </ul> <p><b>INVOICES TO BE PAID</b></p>	<p><b>KW LM</b></p>

<ul style="list-style-type: none"> <li>• Louisa Mower for Clerking in February and Bookkeeping Course: £570.26. Proposed by Karen Whordley. Seconded by Sue Ricketts.</li> <li>• £550 transfer from Business to Community account. Proposed by Karen Whordley. Seconded by Jane Sinclair-Smith.</li> <li>• SALC New Clerk's Finance training: £36. Proposed by Karen Whordley. Seconded by Sue Ricketts. Louisa Mower to book and add to March Clerking Invoice.</li> </ul>	<p><b>KW</b> <b>SR</b></p> <p><b>LM</b></p>
<p><b>9. PLANNING</b></p> <ul style="list-style-type: none"> <li>• DC/22/06301 Full Planning Application. Proposal: Change of use of agricultural land to land for the keeping of horses/garden and erection of stable block (retention of). Location: Meadow Croft, Melford Road, Lawshall, Bury St Edmunds, Suffolk, IP29 4PX. Permission Granted.</li> <li>• DC/23/01173 Application for Agricultural Determination. Proposal: Erection of agricultural barn. Location: Lambs Lane, Lawshall, Bury St Edmunds. No objections.</li> </ul>	
<p><b>10. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>• To receive comments or questions and matters of concern from Councillors.</li> </ul> <p>None.</p> <ul style="list-style-type: none"> <li>• To receive comments or questions and matters of concern from members of the public either in person, email or writing.</li> </ul> <p>Wendy Harris- The grit bin on Churchill Close is cracked. Karen Whordley suggested locating the new grit bin on Golden Lane. Louisa Mower to apply with new location. Michael Whordley urged residents to use the salt to prevent damage to other bins or moisture hardening supplies.</p> <p>Wendy Harris- Explained that there will be a fancy dress parade, family activities and afternoon tea on May 8<sup>th</sup> for the King's Coronation and asked for a charity donation to purchase prizes for the event. Karen Whordley proposed £50. Seconded by Andy Irish. Wendy Harris to provide an invoice.</p> <p>Bryan Adams- Trust hope to set up Lawshall Junior Football Club. FA grant and land near to the village hall being applied for. Lawshall Trust will be discussing this further.</p>	<p><b>LM</b></p> <p><b>WH</b></p> <p><b>Lawshall Trust</b></p>
<p><b>11. CLOSE OF MEETING</b></p> <p>8.44 p.m.</p>	
<p><b>DATE OF NEXT MEETING:</b></p> <p>Tuesday 11<sup>th</sup> April 2023 7.30 p.m.</p>	

Lawshall Village Hall	
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