

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Lawshall Parish Council

County area (local councils and parish meetings only): Babergh Mid-Suffolk

Financial year ending 31 March 2025

Prepared by (Name and Role): L. Mower, Clerk / R.F.O.

Date: 10/06/2025

	£	£
Balance per bank statements as at 31/3/25:		
Business	17,336.7	
Community	980.8	
		18,317.5
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)		
		-
Add: any un-banked cash as at 31/3/25		
		-
Net balances as at 31/3/25 (Box 8)		18,317.5