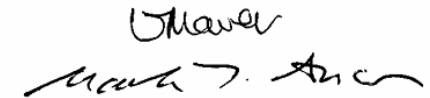


**Document Control**

Approved and adopted by Lawshall Parish Council: May 2024

Reviewed and updated: March 2025

To be reviewed: March 2026

**Lawshall Parish Council Asset and Responsibility Register 2024-2025**

This document contains details of all Assets and Responsibilities held by Lawshall Parish Council (LPC).

It should be noted that some of the valuation figures have been arrived at through best endeavours using the information known at the time of compiling the register. This document is reviewed on an annual basis and assets are either entered (as acquired) or removed (as disposed of). Adjustments may be made during the year when appropriate.

Total value = £83,670.97

**Assets:**

| Ref | Description  | Identification/<br>Location | Date<br>Acquired | Value or<br>at cost<br>(lower<br>of) | Custodian | Disposal/<br>Discharge | Insurance |
|-----|--|-----------------------------|------------------|--------------------------------------|-----------|------------------------|-----------|
| 1   | Laptop and charger- Dell Inspiron 15 with Windows 11 Pro | Clerk's address             | 07.09.22         | £544.80                              | Clerk     |                        | see below |
| 2   | Filing Cabinet (two drawer)                              | Clerk's address             | unknown          | unknown                              | Clerk     |                        | see below |
| 3   | Toshiba External Hard drive                              | Clerk's address             | 14.09.23         | £57.61                               | Clerk     |                        | see below |

|    |   |   |          |           |                        |                                  |           |
|----|---|---|----------|-----------|------------------------|----------------------------------|-----------|
| 4  | SWARCO Vehicle Activated Speed Signs x2 | Lawshall village, various verges  | unknown  | £7,392.00 | Chair                  |                                  | see below |
| 5  | Defibrillator                           |   | unknown  |           | LPC                    |                                  | see below |
| 6  | Benches x4<br>Picnic bench              | Hanningfield Green, Lambs Lane/ Rectory Corner, Lawshall Green, Walcher's Meadow                                | unknown  | *         | LPC                    |                                  | see below |
| 7  | Notice Boards x4                        | Lambs Lane/ Rectory Corner, Village Hall, outside school, Walcher's Meadow playground                           | unknown  | *         | LPC                    |                                  | see below |
| 8  | No parking sign                         | Near playing field gate   | 13.09.23 | *         | LPC                    |                                  | see below |
| 9  | Lockable poster frame                   | Bury Road bus shelter   | 12.09.23 | *         | Village Hall Committee |                                  | see below |
| 10 | Bus Shelters x3                         | Swanfield, Bury Road, Harrow Green  | unknown  | £9,886.80 | LPC                    |                                  | see below |
| 11 | Telephone Box                           | Swanfield   | unknown  | £462.00   | LPC                    | no longer used as Swap Shop      | see below |
| 12 | Grit Bins                               | Lawshall village, various verges  | unknown  | *         | LPC                    |                                  | see below |
| 13 | Dog bins x11                            | Bury Road x3, The Glebe playground entrance, Churchill Close, Swanfield, Hanningfield Green, The Street, Donkey | unknown  | *         | LPC                    | 1x spare disposed of Spring 2024 | see below |

|    |   |  |            |             |     |  |           |
|----|---|--|------------|-------------|-----|--|-----------|
|    |   | Lane, Harrow Field,<br>Folly Lane  |            |             |     |  |           |
| 14 | Litter Bins x 6                         | Lambs Lane/ Rectory<br>Corner, Harrow Green,<br>Playground x2 near<br>entrance gates,<br>Lawshall Green, Bury<br>Road                            | unknown    | *           | LPC |  | see below |
| 15 | Recycling Banks x6                      | Layby, The Glebe   | unknown    | *           | LPC |  | see below |
| 16 | War Memorial Clock                      | Tower in All Saints<br>Church  | unknown    | £8,662.50   | LPC |  | see below |
| 17 | Play, Sports Surfacing and<br>Equipment | Walcher's Meadow   | unknown    | £27,539.82  | LPC |  | see below |
| 18 | Parish Council Burial Ground            | Land lying north of The<br>Street, Lawshall.<br>HM Land Registry Title<br>Number: SK175424   | 14.10.1997 | £2,750.00   | LPC |  | see below |
| 19 | Walcher's Meadow                        | Playing Field Land<br>between Shepherd's<br>Drive and The Glebe,<br>Lawshall.<br>HM Land Registry Title<br>Number: SK38766<br>.611 acres in area | 25.07.1980 | £1 (gifted) | LPC |  | see below |
| 20 | Lawshall Green                          | Land at Lawshall<br>Green. Wildlife.<br>HM Land Registry Title<br>Number: SK211792   | 21.12.2000 | £5,000      | LPC |  | see below |
| 21 | Lawshall Row                            | Land at Lawshall Row.  | 26.06.2013 | £10,000     | LPC |  | See below |

|   |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|
|   |  | Wildlife.<br>HM Land Registry Title<br>Number: SK32784 |  |  |  |  |  |
| <b>Notes for Insurance Purposes</b>   |  |  |  |  |  |  |  |
| (Insurance value)<br>* Outdoor, Street Furniture and Equipment insured for £11,374.44 |  |  |  |  |  |  |  |

**Responsibilities:**

| Ref       | Description                          | Details and Frequency   |
|-----------|--------------------------------------|---|
| 1         | Laptop and charger                   | Small Business Security, McAfee, PAT testing.   |
| 4         | SWARCO Vehicle Activated Speed Signs | Both signs are recharged with new batteries on a 4-6 week basis. The information is downloaded and analysed when speeding monitoring is required.     |
| 18        | Parish Council Burial Ground         | Cutting of vegetation (grass and hedges) carried out by council's contractors monthly during Spring and Summer.<br>Periodic inspection of Headstones. |
| 17,<br>19 | Walcher's Meadow                     | The council maintains and insures the playground equipment, surfaces and fencing.   |
| 20,<br>21 | Lawshall Green                       | Grass cutting and baling carried out by council's contractors.  |